



Policy: 3100
Procedure: 3100.05
Chapter: Medical Services
Rule: Emergency Care

Effective: 06/13/2006
Replaces: 3100.05
Dated: N/A

Purpose:

During normal hours of operation, the Arizona Department of Juvenile Corrections (ADJC) Health Services medical staff shall be contacted and provide immediate response to emergency situations for any on-site individual. In case of an obvious emergency/life and death situation any employee can call 911 prior to making other notifications. After normal hours of operation or in the absence of any medical personnel, secure facility security personnel shall make the assessments, determinations, and notifications.

Rules:

1. The **CORRECTIONAL REGISTERED NURSE (CRN)** shall:
 - a. Respond to any medical emergency with the Emergency Kit and oxygen.
 - i. If CRN staffing and/or the presence of juveniles in the Health Unit do not allow immediate response, the **CRN** shall notify security personnel to relieve the CRN of supervision of the juveniles;
 - ii. When working outside of the Health Unit and a medical emergency is dispatched, return immediately to the Health Unit to obtain the Emergency Kit before proceeding to the site of the medical emergency:
 - (1) If required, **ANY AVAILABLE EMPLOYEE** shall administer CPR/First Aid prior to CRN arrival.
 - b. Perform the assessment of the situation, or in the absence of medical personnel, **SECURITY PERSONNEL** shall:
 - i. Determine the seriousness of the victim's condition;
 - ii. Administer appropriate First Aid;
 - iii. Determine if the Emergency Medical Services System (EMS), 911, should be contacted;
 - iv. Provide direction for others present;
 - v. Inquire of precipitating factors/health history of victim;
 - vi. Contact the ADJC Medical Provider for additional direction;
 - vii. Not make the decision to transport an employee or visitor to a hospital unless s/he is rendered incapable of making a personal decision;
 - viii. Contact the local hospital Emergency Services area, if an ADJC juvenile is to be transported other than by the EMS; and
 - ix. Notify Correctional Registered Nurse Supervisor (CRNS) and parents/guardian of the emergency.
2. **SECURITY PERSONNEL** shall complete notifications as required by Significant Incident Reporting, Procedure 1190.03.
3. If an ADJC juvenile's medical emergency can be controlled at the secure facility, **SECURITY PERSONNEL** shall transport the juvenile to the Health Unit for:
 - a. Further evaluation;

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- b. Observation/monitoring of vital signs; and
 - c. Treatment/monitoring the juvenile's response to treatment.
4. The **CRN OR MEDICAL PROVIDER** shall:
- a. Document all events, treatment, and appropriate notifications in the juvenile's medical record; and
 - b. Document emergency health services provided to employees or visitors on Form 1190.01A Incident Report.
5. The **CRN** shall communicate to oncoming Health Staff a report of preceding emergency events and follow-up requirements.
6. After the emergency the **CRN** shall replenish the Emergency Kit with the following specifications at a minimum:
- a. Bandages and bandage material:
 - 2 4" and 2" Kerlex or Coban;
 - 2 3" and 4" rolled gauze;
 - 1 Roll 1" Paper Tape;
 - 1 Roll paper tape;
 - 12 4x4 Gauze Pads;
 - 2 Eye Patches (Large and Small);
 - 12 Alcohol Swabs;
 - 2 Triangle Slings;
 - 4 3" and 4" Ace Bandages;
 - 2 5x9 ABD Pads; and
 - 1 Box Assorted Band-Aids, Butterflies, Steri-Strips, Splint Material and various sized Cardboard Sheets.
 - b. IV supplies:
 - 2 Assorted Size Angio-Caths and Butterflies;
 - 3 Large and Small Pairs Sterile Gloves;
 - 4 Large and Small Pairs Non-Sterile Gloves;
 - 1 500cc Bag D5W;
 - 2 5cc and 10cc Syringes; and
 - 2 Tb Syringes.
 - c. Medications:
 - 2 1oz. Ipecac;
 - 2 Ampules Epinephrine;
 - 2 Packs Betadyne Swabs;
 - 20cc 50% Glucose;
 - 1 Tube Triple Antibiotic (or equivalent);
 - 3 Ammonia Inhalers;
 - 1 Albuterol MDI;
 - 60cc Handwash; and
 - 2 1 ml. Ampules Benadryl.
 - d. Instruments:
 - 10 Tongue blades;
 - 2 Hemostats;
 - 3 5cc and 10cc syringes;
 - 1 Pen and pad of paper;
 - 1 Flashlight and batteries (preferably LED bulbs and AA batteries);
 - 2 Bulb syringes (large and small);

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- 1 Dyna-Med Rescue Masks with Oxygen Ports;
- 1 Pulse Oxymeter;
- 1 Accu-Chek;
- 1 Stethoscope;
- 1 Sphygmomanometer with 2 Sizes of Cuffs; and
- 2 Scissors - Bandage and Iris.

Effective Date:	Approved by Process Owner:	Review Date:	Reviewed By:
6/12/2006	Kellie M. Warren		